

**United States Bankruptcy Court
District of South Dakota**



**Charles L. Nail, Jr.
Clerk**

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reply to: Sioux Falls

March 27, 2003

Subject: **Returned Mail**

Dear Member of the Bankruptcy Bar:

As you may be aware, we use the Bankruptcy Noticing Center ("BNC") to mail notices of commencement of case (§ 341 notices), discharges, and many other forms and notices. In the past, the BNC has used the debtor's attorney's address as the return address for some of these forms and notices and our address as the return address for others.

Because the debtor is ultimately responsible for ensuring the accuracy of his/her mailing list of creditors, we will ask the BNC to begin using the debtor's attorney's address as the return address for **all** forms and notices they mail on our behalf, effective immediately. From today's date forward, if any such form or notice is undeliverable, it will be "returned" to the debtor's attorney (as many of these forms and notices have been since we began using the BNC's services).

If you receive any such returned mail, you must determine the correct address, serve the form or notice on the creditor (or other party in interest), file a certificate of service reflecting your service of the form or notice on the creditor, and amend the debtor's mailing list to reflect the correct address. Remember, if the creditor does not receive proper notice, its claim may not be discharged.

Sincerely,

Charles L. Nail, Jr.
Clerk, U.S. Bankruptcy Court

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